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QUESTIONS AND ANSWERS

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Certification Provider: Microsoft

Exam: Microsoft Dynamics 365 Business Central Functional Consultant

Duration: 2 Hours

Number of questions in the database: 47

Question #1

You configure a cloud-based printer in Dynamics 365 Business Central. Purchase orders printed by users must automatically print to the cloud-based printer. You need to create a setup record for the user, report, and printer combination. On which page should you create the setup record?

- A. Printer Selections
- B. Printer Management
- C. Report Layout Selection
- D. Report Selection "" Purchase
- E. Document Sending Profiles

Correct Answer: A

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/ui-specify-printer-selection-reports>

Question #2

You are implementing Dynamics 365 Business Central Online. Users must be added to Business Central for the first time. You need to add the users. Which action should you use?

- A. Get New Users from Office 365
- B. Create a new entry on the User Setup page
- C. Update Users from Office 365
- D. Import User Groups

Correct Answer: A

Reference:

<https://dankinsella.blog/add-user-in-business-central-cloud/>

Question #3

DRAG DROP -

You set up a new company for a customer. The customer provides you with a Microsoft Excel file that contains master data. You need to import the master data by using configuration packages.

Which four actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions		Answer Area
Import a populated Excel template into the sales header and lines		
Import a populated Excel template into the package data		
Export a configuration package	➤	⬆
Apply the data	⬅	⬇
Create a configuration package		
Export an Excel template and populate the data		

Correct

Answer:

Actions		Answer Area
Import a populated Excel template into the sales header and lines		Export an Excel template and populate the data
Import a populated Excel template into the package data		Create a configuration package
Export a configuration package	➤	Import a populated Excel template into the package data
Apply the data	⬅	Apply the data
Create a configuration package		
Export an Excel template and populate the data		

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-how-to-prepare-a-configuration-package> <https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-how-to-configure-new-companies>

Question #4

DRAG DROP -

You are setting up approval workflows in Dynamics 365 Business Central. You need to configure approval limits.

Which approver limit types should you use? To answer, drag the appropriate approver limit types to the correct requirements. Each approver limit type may be used once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Approver limit types	Requirement	Approver limit type
Direct approver	Route approval requests to the approver defined in Approval User Setup, regardless of the amount.	Approver limit type
Specific approver	Route approval requests to the approver defined in the Workflow Response, regardless of the amount.	Approver limit type
First Qualified approver	Route approval requests to a user who can approve requests for the required amount.	Approver limit type
Approver Chain		

Correct

Answer:

Approver limit types	Requirement	Approver limit type
Direct approver	Route approval requests to the approver defined in Approval User Setup, regardless of the amount.	Direct approver
Specific approver	Route approval requests to the approver defined in the Workflow Response, regardless of the amount.	Specific approver
First Qualified approver	Route approval requests to a user who can approve requests for the required amount.	First Qualified approver
Approver Chain		

Reference:

<https://ebs.com.au/blog/how-approver-limit-type-works-for-purchase-order-workflows-in-microsoft-dynamics-365>

Question #5

A company uses Dynamics 365 Business Central.

The company wants to print financial statements by using a cloud-based printer.

You need to recommend the type of printer the customer should install.

Which type of printer should you recommend?

- A. Email
- B. System
- C. Client default
- D. Server default

Correct Answer: A

Question #6

You create a test instance of Dynamics 365 Business Central and enter transactions for testing purposes. You create a production company instance in the same Business Central environment.

You need to copy the setup and master data from the test instance to the production instance without copying transaction data.

What are two possible ways to achieve the goal? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Use the Run Migration Now function from Cloud Migration Management
- B. Create and export a configuration package from the source company. Next, import into the destination company
- C. Use the Copy Data from Company function from the Configuration Worksheet page
- D. Use the Copy function from the Companies page

Correct Answer: BD

Question #7

DRAG DROP -

You are creating companies for multiple customers in the cloud-based version of Dynamics 365 Business Central by using the assisted setup guide.

You need to create new companies.

Which templates should you use? To answer, drag the appropriate templates to the correct requirements. Each template may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Templates	Answer Area	
Create New	Requirement	Template
Evaluation	Create a company that has setup data and sample data.	Template
Production	Create a company that does not have setup data.	Template
	Create a blank company that has setup data but does not have sample data.	Template

Correct

Answer:

Templates

Create New

Evaluation

Production

Answer Area

Requirement

Create a company that has setup data and sample data.

Create a company that does not have setup data.

Create a blank company that has setup data but does not have sample data.

Template

Evaluation

Create New

Production

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/about-new-company>
Set up Business Central

- Question Set 2

Question #1

You are creating payment terms.

A company processes standard vendor payments on the seventh day of the next month.

You need to set up payment terms for the vendor.

Which date formula should you use?

- A. 37D
- B. 1M+7D
- C. 1M+6D
- D. CM+7D

Correct Answer: D

Reference:

<https://business-central.to-increase.com/md/en-US/ui-enter-date-ranges>

Question #2

A company purchases items by using cash. You register a vendor payment when you post a purchase invoice for a cash vendor.

You are creating a new cash vendor.

You need to set up the vendor so that payments post automatically when you post a purchase invoice.

Which type of setup should you use?

- A. Payment Method as Cash
- B. Payment Term as COD
- C. Payment Method as Cash with balancing account
- D. Prepayment

Correct Answer: C

Reference:

<https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-how-to-settle-purchase-invoices-promptly>

Question #3

DRAG DROP -

You need to configure a new journal template.

What should you do? To answer, drag the appropriate fields to the correct requirements. Each field may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Fields

Force Doc. Balance

Bal. Account Type and Bal. Account No.

Source Code

Reason Code

Answer Area

Requirement

Create journal lines that must balance by document number and document type.

Create journal lines that must specify a default balancing account.

Create journal lines that use the origin of the entry as the basis for an audit trail.

Create journal lines that must include a reason why an entry was made and can be used for the audit trail.

Field

Field

Field

Field

Field

Correct

Answer:

Fields

Force Doc. Balance

Bal. Account Type and Bal. Account No.

Source Code

Reason Code

Answer Area

Requirement

Create journal lines that must balance by document number and document type.

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Field

Force Doc. Balance

Bal. Account Type and Bal. Account No.

Source Code

Reason Code

Reference:

<https://docs.microsoft.com/en-us/learn/modules/general-journal-templates-dynamics-365-business-central/1-templates>

Question #4

Monetary amounts for local currency must always display three decimal places. In General Ledger Setup, you need to configure the appropriate setup field with the appropriate value.

What should you do?

- A. Set the value of Amount Decimal Places to 3:3
- B. Set the value of Unit-Amount Decimal Places to 3:3
- C. Set the value of Inv. Rounding Precision to 0.001
- D. Set the value of Unit-Amount Rounding Precision to 0.001
- E. Set the value of Amount Rounding Precision to 0.001

Correct Answer: A

The two threes in 3:3 mean a minimum of three decimal places and a maximum of 3 decimal places. In other words, it will always display three decimal places.

Question #5

HOTSPOT -

A bank is implementing Dynamics 365 Business Central.

Each bank account must be configured to a unique G/L Account.

You need to set up the first bank account.

How should you configure the system? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Control	Assignment
Bank Account Nos.	<div style="border: 1px solid black; padding: 2px;"><div style="background-color: #cccccc; padding: 2px; text-align: right;">▼</div><div style="padding: 2px;">Bank Account Posting groups</div><div style="padding: 2px;">General Ledger Setup</div><div style="padding: 2px;">Cash Flow Setup</div><div style="padding: 2px;">Source Code Setup</div></div>
G/L Account for the bank account	<div style="border: 1px solid black; padding: 2px;"><div style="background-color: #cccccc; padding: 2px; text-align: right;">▼</div><div style="padding: 2px;">General Business Posting group</div><div style="padding: 2px;">Bank Account Posting group</div><div style="padding: 2px;">General Posting Setup</div><div style="padding: 2px;">Bank Account Currency Code</div></div>

Correct Answer:

Answer Area

Control	Assignment										
Bank Account Nos.	<table border="1"><tr><td></td><td>▼</td></tr><tr><td>Bank Account Posting groups</td><td></td></tr><tr><td>General Ledger Setup</td><td></td></tr><tr><td>Cash Flow Setup</td><td></td></tr><tr><td>Source Code Setup</td><td></td></tr></table>		▼	Bank Account Posting groups		General Ledger Setup		Cash Flow Setup		Source Code Setup	
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Cash Flow Setup											
Source Code Setup											
G/L Account for the bank account	<table border="1"><tr><td></td><td>▼</td></tr><tr><td>General Business Posting group</td><td></td></tr><tr><td>Bank Account Posting group</td><td></td></tr><tr><td>General Posting Setup</td><td></td></tr><tr><td>Bank Account Currency Code</td><td></td></tr></table>		▼	General Business Posting group		Bank Account Posting group		General Posting Setup		Bank Account Currency Code	
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Bank Account Currency Code											

Reference:

<https://usedynamics.com/business-central/finance/general-ledger-setup/>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/bank-how-setup-bank-accounts>